

NATO Mountain Warfare
Centre of Excellence

Austrian Armed Forces
Training Coordination Division



Administration Order

for the

EU Pooling & Sharing Mountain Training Initiative

2024 Expert Talks

BLED (SVN)

16 to 18 April 2024



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GENERAL

This document is to provide essential information for the preparation and the execution of the 2024 EU Pooling & Sharing (P&S) Mountain Training Initiative (MTI) Expert Talks.

This document also contains detailed information and regulations which the attendees of this conference are kindly asked to comply with.

1 PRINCIPLE ARRANGEMENTS

1.1 Officer hosting the conference:

COL HOLC Leon, Director of NATO MW COE

1.2 Officer scheduling the conference:

BG HOLZER Josef, Chairman P&S MTI and Head of Austrian Armed Forces (AAF) Training Coordination Division

1.3 Officer conducting the conference:

COL RITZ Matthias, P&S MTI Acting Chairman and Head Mountain Training Section, AAF Training Coordination Division

1.4 Conference venue:

Hotel LOVEC
Ljubljanska cesta 6
4260 Bled
Slovenia

1.5 Site survey venue:

ELAN, d.o.o.
Begunje na Gorenjskem 1
&
NATO MW COE
Poljče 27
4275 Begunje na Gorenjskem
Slovenia

1.6 Participants:

A maximum of four participants per sending nation (SN) is recommended. Please enter the names of persons scheduled for a syndicate in the registration form (Annex B).

1.7 *Reports and Returns*

- Registration Form: NLT 15 March 2024
- Draft Minutes of the Meeting: NLT 03 May 2024
- Annotations: NLT 17 May 2024
- Minutes of the Meeting: NLT 07 June 2024

2 AIM OF THE EXPERT TALKS

The Expert Talks will be organized with auditorium sessions and two syndicates, which will work in parallel (Capability Development and LI/LL).

We kindly ask you to send a minimum of one competent representative for each syndicate you are intending to participate in.

The following topics will be worked on:

- In the auditorium
 - Needs and Offers for 2025 and beyond
- Syndicate work (in parallel)
 - Capability Development
 - LI/LL

2.1 *Needs and Offers:*

We kindly ask you to present your Needs and Offers as shown in Annex E. Please note that the Needs for MTA in Austria (Lizum, Hochfilzen and Seetal) has to be reported by using the forms Annex E_1, 2 and 3. Unfortunately, the Annexes were only sent to us at short notice and in German. We will try to make them available in English in the future.

2.2 *Syndicate Capability Development:*

During the Expert Talks, the Syndicate will work on the final annotations to the document "Military Planning for Operations in Mountainous Environment" that are to be submitted by the nations NLT 31 MARCH 2024. Afterwards the handover of the final product to NATO MW COE is planned. The NATO MW COE and MTI planned to publish a joined booklet for common use.

2.3 *Syndicate LI/LL*

The topics of the Syndicate will be

- Presentation LI/LL RHODOPE 24
- Fact Sheets (see ANNEX F) Nations are requested to present their Fact sheet.
- Equipment Database (see ANNEX G) Nations are requested to present their mountain equipment equivalent to the AUT example.

3 DEPLOYMENT INSTRUCTIONS

Deployment/redeployment of personnel participating in the conference is a SN responsibility.

Recommended airport is the Jože Pučnik (Brnik) Airport, Ljubljana.

For rail transport, the Main Railway Station Lesce-Bled or Bled Jezero is evaluated as most convenient.

Transportation from the Airport/Railway Station to Bled cannot be provided by the NATO MW COE.

For transportation between Airport and Bled following bus transportation is recommended:

Option 1: Airport to Bled. The fastest option is 31 minutes bus ride from the Airport to Bled. Total cost € 3.70 (09:05; 10:05; 12:05; 13:05; 16:05; 17:05).

Option 2: Airport to Kranj to Bled. The fastest option is 20 minutes bus ride from the Airport to Kranj, then 40 minutes connecting bus to Lake Bled. Total cost € 5.40 (bus transportation Airport-Kranj operates every half hour to an hour from 06:00 to 23:00 hours and Kranj-Bled from 05:00 to 22:25).

The Bled bus station is in vicinity of the hotel.

Taxi transport information Ljubljana Airport - Bled:

Taxi price € 60 per transfer for up to 3 passengers / € 85 per transfer for up to 8 passengers.

Contact information: Bled Tours; info@bledtours.si; + 386 31 321 100

3.1 Reception of Personnel

Participants are asked to report to the in-processing cell located in Hotel LOVEC, Ljubljanska cesta 6, 4260 Bled on Tuesday, 16 April 2024, between 1600 and 1845 hours.

3.2 Documents/IDs

All participants are asked to have their military ID and passport with them at all times.

3.3 General Weapons Policy

Please do not bring firearms to the event.

3.4 Medical Support

Medical treatment up to Role 2 is available in Health Center Bled. (ZD Bled Mladinska cesta 1, 4260 Bled (800 m from hotel)

Medical treatment up to Role 4 is available in Health Center Jesenice OZG OE ZD Jesenice, Cesta maršala Tita 78, 4270 Jesenice (18 km from hotel).

Medical treatment is your own responsibility. A European Health Insurance Card is needed.

3.5 Billeting/Accommodation

There will be no military accommodation available.

The recommended Hotel is the Hotel LOVEC, Ljubljanska cesta 6, 4260 Bled. Participants are responsible for booking (NLT 29 March 2024) and payment. For detailed booking information see Annex D.

4 MESSING ARRANGEMENTS:

A conference fee of € 120 per participant will be collected in cash during the in-processing.

Breakfast:

Costs for breakfast are included in the hotel cost.

Icebreaker/Dinner:

Conference participants will be invited to an Ice Breaker on Tuesday and a Hosted Dinner on Wednesday evening.

5 TRANSPORTATION

Transportation during the site survey will be organized by the NATO MW COE.

6 CIS/WORKPLACE SUPPORT

Presentations and electronic data for the conference shall be sent to office.mti@bmlv.gv.at NLT 04 April 2024.

Changes can be handled at in-processing (USB drive) or via MTI Helpdesk at the conference.

According to the MoU only releasable to public information shall be handled.

NATO MW COE provides internet access for Austrian Secure Military Network (VPN) at conference rooms and backoffice as well as a printer with USB-functionality for administrative use.

Free WiFi for private use will be available at the hotel and conference rooms.

7 FORCE PROTECTION

The Slovenian Police will be informed about your presence. If anything affects your safety, you should call the emergency number 113 or contact them directly at the Police Station Bled, Seliška cesta 1, 4260 Bled.

8 DRESS CODE

Battle dress uniform (BDU) with MTI badge for the conference. The site survey will take place outside, therefore combat boots and weather protection are recommended. However, for the hosted dinner, we kindly ask to wear appropriate civilian clothes (smart casual).

9 DATA PRIVACY DISCLAIMER

Please be aware that as a participant to the conference, you agree that your personal data (information/photo/video) can be shared on the MTI platform as well as for duty reasons also in other military or local media. We assure to handle your privacy with the most expectable care.

10 OTHER

Find further information at www.mti.bmlv.gv.at.

MTI platform accounts need to be requested online via national POCs (MTI).

In case of any changes to travel arrangements or unintended delays, please inform the NATO MW COE POC.

11 POCs:

NATO MW COE: MAJ ZDUNSKI Jakub
phone: +38630211600
e-mail: jakub.zdunski@mwcoe.org

AUT Lead Nation: WOI SCHWEIGHART Michael
phone: +43 50201 5020752
e-mail: office.mti@bmlv.gv.at

Annexes:

- Annex A Conference Schedule
- Annex B Conference Registration Form
- Annex C Terrain Orientation
- Annex D Reservation Form for Recommended Hotel
- Annex E_1 Needs & Offers Training
- Annex E_2 Lizum
- Annex E_3 Hochfilzen
- Annex E_4 Seetal
- Annex F Fact Sheet
- Annex G Equipment Database